

Jetz Allstars

Request for Funds / Reimbursement Form

The Jetz Allstars is an organization mostly run by parent volunteers. We appreciate your time and assistance in coordinating the numerous tasks and functions needed to run this cheer group. Please fill out the form below prior to spending any funds on behalf of the Jetz Allstars. Reimbursement requests submitted without prior approval may be denied at the discretion of the Board.

Date _____ Request Submitted By _____

REQUEST FOR FUNDS

Please list which Jetz Allstars function the funds are needed for.

Please briefly describe what item(s) you wish to purchase for the Jetz below.

Estimated Total to be Spent \$ _____

Requestor's Signature _____ Staff Signature _____

Notes from Jetz staff member(s) _____

Funds Approved to be Spent \$ _____

Board Approval _____ Date _____

REIMBURSEMENT OF FUNDS

Total Funds Requested for Reimbursement \$ _____

Are your receipts attached to this request? _____ Yes _____ No

Signature of Requestor _____ Date _____

Board Approval _____ Date _____

FUNDS RECEIVED

Signature of Requestor _____ Date _____